

# Stanton Landing Dock Lot Owners Association

## Board of Directors Meeting Minutes

Meeting Date: Thursday, 22 Aug 2024

Attendees: James Reid, Monty Groff, Paul Schwartz. Quorum established, and meeting called to order at 5:03 PM.

### Topics Discussed:

1. Covenants and By-Laws- The role of the BOD was discussed as outlined in the new by-laws that are located on the Stanton Landing Neighborhood website. Emphasis was placed on the responsibilities, procedures, and overall goal of the BOD. Group voted to hold the association annual meeting in August and have the BOD meeting prior. One additional annual meeting in March was agreed to, along with any ad hoc meetings, if required, either in-person or via teleconference.
  1. Action item- Paul to request D. Hutchinson create a BOD Meeting Folder on neighborhood website.
  2. Action item- Jenny Pilcher to maintain transaction logbook for financial transactions on behalf of the SLDOA. Notebook to retained at her residence.
2. Dock lot #1 out-of-compliance with covenants. The group voted for the following procedure to address docks/lots out-of-compliance with covenants:

BOD has responsibility to:

1. Notify owner(s) via email and mail identifying section(s) of covenants that are out-of-compliance.
  2. Request owner(s) provide verbal or written plans to remedy out-of-compliance items. Special BOD meeting to be held, if required.
  3. Approve remedy and communicate timeframe for completion.
  4. Initiate fines (amount determined case-by-case) if no action is taken or owner(s) do not complete remedy by communicated timeline.
  5. Apply liens to property(ies) as defined in Section 14, sub-paragraph f- Obligation for Dues and Assessments, Lien Rights, if owner(s) do not pay fines.
  6. Action item- Paul to draft a template for communication out-of-compliance items to association member.
3. The group agreed to reimburse Andy Adams for 50% of cost for applied gravel to access road.
  4. James agreed to draft rules and regulations document outlining association members responsibility for grass moving in-between monthly mowing contracted by Dock Lot Association.
  5. Meeting was adjourned at 6:01 PM.